

QUALITY MANAGEMENT REPORT

WP No.	3	WP Title	South America mobility management practice sharing				
WP Leader	University of Coimbra	Start Date	01.12.2017	End Date	01.06.2018	Date of Reporting	

WP No.	Task	Sub-Tasks	Responsible	Completion Date	Progress towards task ¹	Next steps to take or comments
3	Develop Study Visit Programmes	Study Visit 1	DAAD/TUB			
		Study Visit 2	UB/UM			
		Study Visit 3	U Coimbra			
3	Nominate Participants	Study Visit 1	DAAD/TUB			
		Study Visit 2	UB/UM			
		Study Visit 3	U Coimbra			
3	Conduct three, week long study visits	Study Visit 1	DAAD/TUB	15.12.2017		
		Study Visit 2	UB/UM	15.02.2018		
		Study Visit 3	U Coimbra	15.05.2018		
3	Draft study visit reports	Draft for study visit reports designed	U Coimbra			
		Study Visit Report 1	DAAD			
		Study Visit Report 2	UB			
		Study Visit Report 3	U Coimbra			

¹ Fully achieved – partially achieved – further work required – adaptations required

Deliverables / Outcomes

WP No.	Outcomes	Tasks	Responsible	Completion Date	Progress towards task	Next steps to take and Comments
3.1	4-day study visit on "Governance of mobility programmes" in Germany	Dates confirmed	DAAD/TUB			
		Programme defined	DAAD/TUB			
		Participants nominated	DAAD/TUB			
		Training Material Prepared	DAAD/TUB			
		Study visit realized	DAAD/TUB	15.12.2017		
3.1	Study Visit Report produced		DAAD			

WP No.	Outcomes	Tasks	Responsible	Completion Date	Progress towards task	Next steps to take and Comments
3.2	3-day study visit on "Strategizing mobility, partnerships and joint degrees" in France and Spain	Dates confirmed	UB/UM			
		Programme defined	UB/UM			
		Participants nominated	UB/UM			
		Training Material Prepared	UB/UM			
		Study visit realized	UB/UM	15.02.2018		
3.2	Study Visit Report produced		UB			

WP No.	Outcomes	Tasks	Responsible	Completion Date	Progress towards task	Next steps to take and Comments
3.3	3-day study visit on "Support services and mobility quality tools" in Portugal	Dates confirmed	U Coimbra			
		Programme defined	U Coimbra			
		Participants nominated	U Coimbra			
		Training Material prepared	U Coimbra			
		Study visit realized	U Coimbra	15.05.2018		
3.3	Study Visit Report produced		U Coimbra			