



# CAMINOS

Enhancing and Promoting  
Latin American Mobility

**Kick-off Meeting: Work Plan, deliverables and partner roles  
TU Berlin, 30 noviembre – 2 diciembre, 2016**

# Fases del proyecto

- **Fase de investigación**

- Programas de movilidad **intra-AL** y su gestión, criterios, impactos, etc.
- Actores y universidades que participan
- Estadísticas sobre estudiantes y programas de estudios involucrados

- **Fase de desarrollo del 'Guia' para**

- Vincular programas de movilidad existentes
- Apoyar la gestión de esos programas
- Promover la movilidad intra-LA
- Apoyar las universidades en generar y gestionar movilidad
- *A través de grupos focales (3) y visitas hasta Europa (3)*

# Fases del proyecto

- **Fase de implementación**

- Aplicación del Guia en las universidades socios (piloto)
- Desarrollo de modelo de gestión y seguimiento del Guia entre las asociaciones
- Conferencia

- **Fase de sostenibilidad**

- Consolidar el modelo de movilidad (sur)-americano, su gobernanza y el monitoreo

# Paquetes del trabajo (workpackages)

- **WP1: Preparation: *Mapping Latin American Mobility: Features, management, funding*** (CRUCH)
- **WP2- Development: *Developing the South American Mobility Model and Handbook*** (ASCUN)
- **WP3 – Development: *EU-South America mobility management practice sharing (study visits)*** (University of Coimbra)
- **WP4 – Development - *Drafting the South American Mobility Handbook***
- **WP5 – Quality Plan - *Project Quality Control*** (TUB y ANECA)
- **WP6 – Dissemination and Exploitation - *Piloting the the CAMINOS Handbook for LA Mobility*** (Udelar)
- **WP7 – Dissemination and Exploitation - *Disseminating the CAMINOS Handbook*** (GCUB y ANDIFES)
- **WP8 – Management – *Project Management*** (OBREAL)

# Work Plan – Year 1

Activities		Total duration (number of weeks)	M1 OCT	M2	M3	M4	M5	M6 MAR	M7	M8	M9	M10	M11	M12
Ref.nr/ Sub-ref nr	Title													
1.1	<b>Mapping of current Latin American intra-regional mobility</b>	16			X	X	X	X						
1.2	<b>Roundtable: From mapping to a Latin American mobility Handbook</b>	4							X					
1.3	<b>Road Map for the Latin American Mobility Handbook</b>	1								X				
2.1	<b>Focus group 1: Governance and management of mobility programmes</b>	4									X			
2.2	<b>Focus Group 2: Strategising mobility, mobility in the context of institutional partnerships and joint/dual programmes and degrees</b>	4												X
7.1	<b>Project Website &amp; maintenance</b>	40			X=	X=	X=	X=	X=	X=	X=	X=	X=	X=
7.4	<b>Promotion Material</b>	40			X=	X=	X=	X=	X=	X=	X=	X=	X=	X=
8.1	<b>Kick-off Meeting</b>	5		X										
8.4	<b>Project Management Guidelines and Partnership agreement</b>	4	X=											
5.1	<b>Project Quality Indicators</b>	44		X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=
6.7	<b>Enhancing infrastructure for Mobility Management in SA universities</b>	36							X	X	X	X	X	X
8.2	<b>Steering Committee</b>	4		X					X					
5.3	<b>Advisory Board</b>	4							X					
5.4	<b>Project Management Team Meetings</b>	8		X					X					X

# Prioridades inmediatos: WP1

- **WP1: Preparation: *Mapping Latin American Mobility: Features, management, funding***
  - ***M3-6 – Diciembre 2016 – Marzo 2017***
  - Lead: CRUCH
  - Mapping of current South American ‘intra-regional’ mobility
    - Con el apoyo de ASCUN, CIN, AUGM, CGUB, ANDIFES..
    - Sobre programas y acuerdos de movilidad de todos los tipos, su gestion/impacto....
  - Roundtable: From mapping to a South American mobility Handbook
    - *Two day workshop in Santiago, 1 additional day for PMT meeting: 2 reps each of PMT member, 1 rep of each other partner*
  - Outcome: Road map (hoja de ruta) for the South American mobility Handbook

# WP2- Development: *Developing the South American Mobility Model and Handbook*

- Lead: ASCUN
- Grupos focales – cada uno con 10 socios + PMT
- 2.1 Focus group 1: Governance and management of mobility programmes (Bogota – Mayo 2017)
- 2.2 Focus Group 2: Strategising mobility, mobility in the context of institutional partnerships and joint/dual programmes and degrees (Montevideo – Octubre 2017)
- 2.3 Focus Group 3: Support services and general mobility quality tools (Sao Paulo – Noviembre 2017)
- Study Visit 1 - Governance and management of mobility programmes (Alemania – DAAD/TUB) (Diciembre??)



# WP3: (Development) - 'EU-South America mobility management practice sharing' (M12-M18)

- Lead: University of Coimbra
- Study visits to Europe (targeting different staff in partner universities), reflection focus group themes
  - Study visit 1: Berlin (DAAD and TUB hosted) – Governance of mobility programmes
  - Study visit 2: Bologna – strategising mobility, partnerships and joint degrees
  - Study visit 3: Coimbra – support services and mobility quality tools



# WP4 (Development) 'Handbook drafting' (M18-M20)

- Lead: AUGM
- Draft Handbook, consisting of:
  - Synthesis of exiting Latin American mobility programmes and agreements, rules of engagement and good practices in how they are administered.
  - a section that targets associations and networks that govern regional mobility programmes,
  - a section targeting universities directly: strategic guidance on how to promote Latin American mobility to student and staff, a check list of good/common practices for managing mobility *Actividades:*
- One meeting of the drafting team (**AUGM, GCUB, ASCUN, DAAD, UNIBO, U. Aysen**)
- Draft Handbook
- Meeting of project partnership for endorsement (Ecuador)

# WP5 (Exploitation) – ‘Piloting the Handbook’ (M20-M32)

- Lead: Udelar
- Individual pilot project in each South America university, conceived in cooperation with one European partner and one other LA partner (proposal and outcome report)
- Monitoring scorecard for pilots (managed by PMT)
- Monitoring approach for associations governing LA mobility programmes
- Interactive discussion Portal for exchanges regarding pilots

# Paquetes de trabajo transversales

- **WP6 (Dissemination) – Lead: GCUB and ANDIFES - ‘Disseminating the South American mobility Handbook’**
- (One) dissemination conference, project website, national promotion events, attending relevant conferences
- **WP7: Quality Control – Lead: TU Berlin and ANECA**
- Design of general quality control indicators, specific monitoring mechanism for pilot projects, external project review, external advisory board meetings (2)
- **WP8: Management – Lead: OBREAL**
- PMT meetings, annual consortium meetings, internal management portal in project website, financial and project management guidelines

# Rol: Universidades de AL

- Provide input on mapping report
- Participate in focus groups and validate Handbook
- Participate in pilot to apply Handbook to existing intra-mobility and general mobility management in their institutions
- Provide evaluation reports after the pilot assessing the Handbook/mobility model
- Participate in study visits to Europe/ conferences

# Role: European partners

- Provide advice and support in the context of focus groups to draft the mobility model/Handbook
- Host three study visits to Europe on mobility management, to help develop the Handbook
- Support pilots by pairing with an LA university and via online platform for practice sharing
- Attend workshops and conferences

# Rol: Asociaciones y redes

- Contribuye al estudio 'mapping'
- Participe en todos los grupos focales y visitas hasta Europa
- Organiza eventos (grupo focales, talleres, conferencia)
- Monitoreo de los proyectos pilotos
- Desino de modelo de monitoreo para el modelo de movilidad en AL
- Promoción nacional y regional

# Equipo de gestión (PMT)

- OBREAL, ASCUN, AGUM, CRUCH, GCUB
- *Tareas:*
  - Gestión del contenido/plan de trabajo
  - Monitoreo
  - Gestión financiera
  - Comunicación
  - Rol política
  - Reuniones regulares