

## QUALITY MANAGEMENT REPORT

WP No.		WP Title					
WP Leader		Start Date		End Date		Date of Reporting	

WP No.	Task	Sub-Tasks	Responsible	Completion Date	Progress towards task <sup>1</sup>	Next steps to take or comments

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<sup>1</sup> Fully achieved – partially achieved – further work required – adaptations required

**Deliverables / Outcomes**

WP No.	Outcomes	Tasks	Responsible	Completion Date	Progress towards task	Next steps to take and Comments

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